



southern
utah
wilderness
alliance

HOW TO CONTACT THE OFFICE OF YOUR ELECTED REPRESENTATIVES

Written communication, unless time is of the essence, is generally better.

When writing an elected official, be sure to include your full name and street address in the communication so they will know that you are a constituent and can send you a response.

Your letter should be short and to the point. The first paragraph should name and give the “bill number” of the piece of proposed legislation you are writing about (“America’s Red Rock Wilderness Act; HR 1919 or S 1170 depending on whether you are writing a representative or senator) and say what you want them to do about it (co-sponsor it, or thank them for co-sponsoring).



The second paragraph should, in three or four sentences, give two or three reasons why the bill is important. They should be the reasons that are most important to you.

The third paragraph should restate your request, the name and number of the bill, and thank him/her for their consideration.

You can write members of the House of Representatives at:

Name of Rep.
U.S. House of Representatives
Washington, DC 20515
or email them via the House website at: <http://www.house.gov/>

You can write members of the Senate at:

Name of Senator
U.S. Senate
Washington, DC 20510
or get their email from the Senate website at: <http://www.senate.gov/>

You can call any Senator or member of the House via the congressional switchboard at 202-224-3121. Generally you will be leaving a message with a receptionist when you call. The message should be succinct: “My name is _____ and I live in _____. I would like Rep. Her/His Name to help protect wild lands in the state of Utah by becoming a cosponsor of “America’s Red Rock Wilderness Act” (HR 1919 or S 1170). Thank you.”
